



SentriLock Card Utility Installation Guide

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This guide will instruct you on how to install the SentriLock Card Utility and the Windows driver for your SentriCard® reader. Afterwards, your computer will be able to communicate indirectly with lockboxes by reading and writing information to your SentriCard®. After you finish this installation, you should read the *REALTOR® Lockbox Getting Started Guide*. It's available by clicking **Support | Documentation** from the REALTOR® Lockbox Website at: <http://lockbox.sentrilock.com>.

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If You Need Help

- **REALTOR® Lockbox Website:** Go to <http://lockbox.sentrilock.com>, log in, and click **Support | Add Support Ticket**. You may also click **Support** in the SentriLock Card Utility to get to the Lockbox Website.
- **E-mail:** You can send e-mail to SentriLock support: support@sentrilock.com
- **Telephone Support:** Call our toll free number: 1-877-736-8745. Hours: 8am to Midnight eastern time, 7 days a week, except holidays.

Minimum System Requirements

Before you install the SentriLock Card Utility, make sure your computer meets the following minimum requirements:

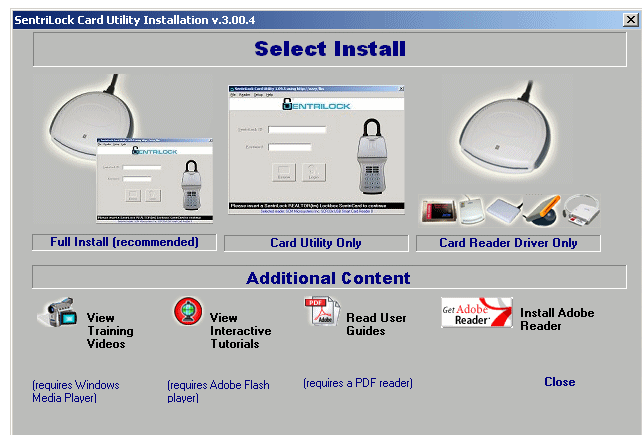
- **Operating System:** Windows XP Home Edition Service Pack 2 (SP2)
- **CPU:** Pentium III 500MHz
- **RAM:** 256MB
- **Hard Drive:** 30MB available

- **Display:** SVGA (800 x 600) display with 256 colors
- **I/O:** USB 1.1 or 2.0 port
- **Web Browser:** Internet Explorer 6 or later.
- **Connectivity:** Dial-up or “always on” Internet access.

Full Installation

The **Full Install** will install **SentriLock Card Utility** with the **SCM SCR-3310 (round and gray with a dark gray band)** card reader drivers. If you are *not* using the **SCM SCR-3310** proceed to the **Other Card Readers** and **Card Utility Only** sections. To use the full install method, follow these simple steps:

1. Exit any application that you are running on your computer.
2. **Do not connect the card reader to your computer yet!** First you will install the Card Utility and card reader driver, and then connect the card reader to your computer.
3. Insert the SentriLock Card Utility CD-ROM into your computer's CD-ROM drive.
4. The installation program should display the **Select Install** window. If you do not see this window after you insert the CD-ROM, start it manually with these steps:
 - Click **Start | Run**
 - In the **Open** field of the **Run** dialog, type **D:\SENTRISSETUP.EXE** (if your CD-ROM drive is letter is not D:, replace D: with your CD-ROM's drive letter.)
 - Click OK to continue.
5. On the **Select Install** window, click on the picture labeled **Full Install (recommended)** to start the **SentriLock Card Utility Setup**.
6. Follow along with the **SentriLock Card Utility Installation Wizard** to configure your installation.
7. After the SentriLock Card Utility has been successfully installed, click the **Finish** button, and plug your card reader into an open USB port on the computer. Follow the steps in **Access the SentriLock Card Utility** for instructions on how to start using the **SentriLock Card Utility**.



Other Card Readers

To install only the drivers for a specific card reader follow these simple steps:

1. Exit any application that you are running on your computer.
2. **Do not connect the card reader to your computer yet!** First you will install the card reader drivers, and then connect the card reader to your computer.
3. Insert the SentiLock Card Utility CD-ROM into your computer's CD-ROM drive.
4. The installation program should display the **Select Install** window. If you do not see this window after you insert the CD-ROM, start it manually with these steps:
 - Click **Start | Run**
 - In the **Open** field of the **Run** dialog, type **D:\SENTRISETUP.EXE** (if your CD-ROM drive is letter is not D:, replace D: with your CD-ROM's drive letter.)
 - Click OK to continue.
5. On the **Select Install** window, above the **Card Reader Driver Only** section, click the picture of your card reader.
6. The **Select Reader** window will open; click the picture of your reader to start its installation.
7. Follow along with the on screen steps.
8. After the installation is complete you may be asked to restart your computer. Restart the computer; then plug in the card reader into its appropriate port.
9. After the card reader drivers are installed, follow the steps in the **Card Utility Only** section to install the **SentiLock Card Utility**.



Card Utility Only

To install only the **SentiLock Card Utility** follow these simple steps:

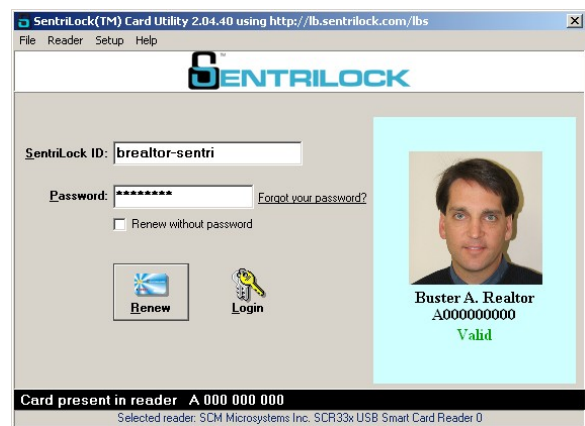
1. Exit any application that you are running on your computer.
2. **Do not connect the card reader to your computer yet!** First you must install the card reader drivers.
3. Insert the SentiLock Card Utility CD-ROM into your computer's CD-ROM drive.
4. The installation program should display the **Select Install** window. If you do not see this window after you insert the CD-ROM, start it manually with these steps:
 - Click **Start | Run**

- In the **Open** field of the **Run** dialog, type **D:\SENTRISETUP.EXE** (if your CD-ROM drive is letter is not **D:**, replace **D:** with your CD-ROM's drive letter.)
 - Click **OK** to continue.
5. On the **Select Install** window, click the picture above the **Card Utility Only** section.
 6. Follow along with the **SentriLock Card Utility Installation Wizard** to configure your installation.
 7. After the SentriLock Card Utility has been successfully installed, click the **Finish** button. Follow the steps in **Access the SentriLock Card Utility** for instructions on how to start using the **SentriLock Card Utility**.

Access the SentriLock Card Utility

After the installation process is complete the **SentriLock Card Utility** can be started by following these simple steps:

1. To access the **SentriLock Card Utility**, insert your SentriCard® into the card reader, **arrows first, gold contacts facing up**. The **SentriLock Card Utility** will display the **Login** window.
2. The **SentriLock Card Utility** will detect the owner of the SentriCard® and fill in the **SentriLock ID** field. Enter your password in the **Password** field.



If you insert your SentriCard® into the card reader and the **Login** window does not display, gently apply more insertion force to the SentriCard® to make sure it is in far enough (it will go in the blue/orange reader about half way, and in the white reader about $\frac{3}{4}$ of the way). If the **Login** window still does not display, click **Start | Programs | SentriLock Card Utility | SentriLock Card Utility** to run the **SentriLock Card Utility**.

3. You can click **Renew** to renew and update your SentriCard®, or click **Login** to access the **SentriLock Card Utility Main Menu** window.
4. For information about using the **SentriLock Card Utility** see the *REALTOR® Lockbox Getting Started Guide*.